

Glendale Trust

Minutes of the Meeting of the Board of the Glendale Trust held at Glendale Hall, Thursday 10th June 2010.

Present: Ann Blackford, Ian Blackford, Natalie Bayfield, Ian Whitehill, Ewan MacLay, Ocean Graham, Brian Smith.

1. Apologies: David Perry, Fay Thomson, Ann Bowes, Stuart Bell.
2. Adoption of Minutes: Proposed Ian Whitehill, 2nd Ann Blackford.
3. Matters arising: The Heritage Sign made by Ann Blackford requires an A frame. Brian offered to try and fix one to it.
4. Secretary's report. We have two new associate members. There are now 96 full members and 10 associate members. The Chair proposed a membership drive to raise further awareness of the trust and to further boost membership in the community as a whole. He stated that there has been a significant positive feedback and a lot of goodwill toward the Trust from members and even non-members towards what has been achieved so far and the plans in hand. It was agreed to insert a message to this effect in the latest GT Newsletter and to put membership forms in the Hall, Shop and Heritage Centre,
5. Treasurer's report. The balance of Trust funds now stands at £2291 including £1,500 received from Mr David Craigan as a donation. Chair asked the secretary to write to Mr Craigan and thank him for his support. Chair also reported that a donation of £2500 has been awarded by the Highland Council toward the projects in hand and that He and Mrs Blackford will also donate £1000 toward the fund. Chair suggested that this additional £5000 in total be ring-fenced for use in setting up the Heritage Centre and Café. This was agreed by the Board. It was also agreed that all monies raised through donations at the Heritage Centre be used for the Heritage Centre running costs. The Secretary is to send letters of thanks to Highland Council and Ian and Ann Blackford for their respective grants and donations. The Chair also has to hand some £70 donated over the past month at the Heritage Centre. This will be passed to the Treasurer.
6. Misdummer Madness. Now virtually ready to go. The BBQ will start at 8.00pm, the Music at 9.00pm and the Bonfire will be lit at 10.00pm. Stuart Bell and Stuart Edinburgh have offered to build the bonfire. Ann Blackford and Natalie will organise a raffle and

seek prizes for this from donations. Ann Bowes has produced a Poster advertising the event which is quite excellent. It was proposed to place further posters advertising the event in Dunvegan and Skinidin. John and Andrea Cross have contacted the Chair and informed him that they will be attending the event and, since it shortly follows their celebration of their Ruby wedding anniversary they will bring down champagne to get everything off to a flying start. Natalie offered to source and circulate a card from the Board.

7. Burns Supper 2011. Several people have been approached and provisionally 'booked' to speak at this event. These include Alan Campbell for the Immortal Memory, Alan Cochrane for the Toast Tae The Lassies, and Margaret Bennet for the Reply Fae The Lassies. Further updates and organisation will take place nearer the time.
8. Community Interest Company. Natalie produced a series of explanations of the opportunities to develop a trading arm of the Trust to encompass the management of the Heritage Centre and Café. She has produced explanatory notes and charts which allow the differences and complications to be fully explained. This is a long and complicated issue and is a matter of great importance as it will decide the way forward for the Trust. It was agreed that the matter will be put over to the next meeting so that the Board Members can consider the matter in detail. The Chair thanked Natalie for her hard work in studying and producing a comprehensive guide.
9. Heritage Committee. The Committee met last Tuesday 8th June. They report that the £5000 recently received/promised will allow the Heritage Centre and Café to proceed. They have decided to propose that the Café open on the 28th June. Opening hours will be 11.00am to 4.00pm, Monday to Saturday. They had advertised for two staff, one a Manager working 10.00am to 4.00pm and a second Assistant working 11.00am to 5.00pm. This will give each member of staff a 36 hour working week. The terms of the Contract of Employment will be fixed at the period from 28th June to 18th September. The pay rates have been fixed at £6.00 per hour for 22 years and over and £5.00 per hour under that age. These rates are the norm for similar jobs in this area and exceed the minimum wage criteria. It is also agreed that any tips left by customers will benefit the two staff members alone. The positions have been advertised with a closing date of 16th June. Interviews will take place on the 17th June. This will be conducted by the Nominations Committee and will require a short Board Meeting thereafter to ratify any proposed appointment. It is agreed that a Volunteer

system will be in place to look after the exhibits on display and answer any questions from visitors. The keys have finally been received from Highland Council for the school building and it is anticipated that the required cleaning and upgrading works will be completed as soon as possible. The display from the Heritage Centre will need to be moved prior to opening. It was also noted that the HIE will need the display boards loaned to the exhibition back for the 20th June. They can be loaned back to the exhibition after the 28th June. New Display Boards have been sourced at a cost of £99 each plus delivery and VAT. This would require investment of some £700 plus to replace the borrowed boards with our own. This was thought to be excessive by the Board. Natalie's brother has however offered to loan the Trust several display boards he has. It would cost some £145.00 plus VAT to have them delivered to Glendale. Ann proposed that this offer of a loan is accepted and the Trust bear the cost of transport. Brian seconded and the Board agreed. Natalie will arrange this with her brother. The Chair asked for the approval of the Board for the various decisions taken by the Heritage Committee and this was given unanimously. It was agreed that the Café and Heritage Centre be opened on 28th June with a gala event. It was also agreed that those who attend the Midsummer Event be invited to this. It is also proposed that a Café Committee be set up to run the Café on behalf of the Trust. They are to meet and discuss their requirements and present a budget as soon as possible. Chair asked that Brian, Ann Blackford, Ocean Graham and Fay Thomson be appointed to run the Café and take the required actions. Three tables and six chairs have been sourced. A further five tables are en route. Further efforts must be made to source the rest of the equipment required. Ewan is to source Insurance for the Café and Exhibition area. A volunteer has already come forward to bake for the café using the facilities there. This offer was agreed by the Board. Come Home To Glendale. It is anticipated that the trust will organise a Come Home To Glendale event for the 23rd/24th July this year. This is to build upon the nationwide event of 2009. It is hoped that there will be a cultural evening on 23rd hosted by Alan Campbell with Darren MacLean and Professor Norman MacDonald. The 24th will hopefully see a traditional dance and music evening in the hall featuring local musicians. Chair to organise a press release by way of publicity along with BBC Alba, Radio Scotland and Radio Nan Gael.

10. Fundraising. Funding has been secured for walks leaflets from Highland Council and Gaelic resources. The leaflets can now go to

print. Samples were shown to the Board by Ocean. Thanks should go to Andy Stables and David Perry for their help and assistance. A sample of the text has now been sent for translation into gaelic. The leaflets should be out for this season.

11. Training. The SLCVO have agreed to attend and give training to the Directors with relation to Minutes and the Responsibilities of Directors. Efforts are also in hand to obtain the OSCR handouts for Directors and the Guidelines for Charity Trustees. Natalie will sort out bullet points for the next meeting. The SLCVO will attend at 6.15pm on 15th July for this purpose.
12. Fundraising. Certain points were discussed concerning fundraising. Efforts are being made to sort out the fundraising database. There are innumerable different sources but application forms are extensive and very time consuming. It is hoped that a full time Project Officer will be forthcoming from HIE who will undertake these tasks on our behalf. Michelle from SLCVO has also offered to attend on this subject in September.
13. Meanish Pier. Developments and planning continue.
14. Renewable Energy. The recent Solar Panel Workshop was attended by six people and therefore six panels were constructed. These are now being assessed as to their usefulness and cost effectiveness. The group are attempting to become involved in the Climate Change organisation and are also looking at other alternative sources of energy use and conservation.
15. Communications. Report due 15/7/10
16. Website. Report due 15/7/10
17. Newsletter. Ocean has requested articles and information from the various groups for inclusion in the next newsletter.
18. AOCB. The result of the application for a Project Officer will be known by the 18th June. There is a possibility that the Archive Unit at Portree will be the subject of cuts in services and it was requested that the Board of Directors show their communal support to the campaign to stop the closure. The Archive has in the past yielded significant assistance and its loss will seriously harm our current and future projects. The Board agreed to sign the petition against closure.
19. Date of next Meeting 15th July at 6.15pm.

There being no further business the Meeting closed at 9.45 pm.